



Student Name: _____ **Teacher:** _____ **Grade:** K 1 2 3 4 5

1 st Minor Problem Behavior – Verbal Warning	2 nd Minor Problem Behavior – Parent Phone Call	Major Problem Behavior – Parent Phone Call & Office Referral
Date: _____ Time: _____ am/pm	Date: _____ Time: _____ am/pm	Date: _____ Time: _____ am/pm
Location: _____ Bus _____ Cafeteria _____ Classroom _____ Gym _____ Hallway _____ Library _____ Playground _____ Restroom	Location: _____ Bus _____ Cafeteria _____ Classroom _____ Gym _____ Hallway _____ Library _____ Playground _____ Restroom	Location: _____ Bus _____ Cafeteria _____ Classroom _____ Gym _____ Hallway _____ Library _____ Playground _____ Restroom
Other: _____	Other: _____	Other: _____
_____ Defiance _____ Disruption _____ Disrespect to adult _____ Disrespect to Peer _____ Inappropriate Language _____ Lying _____ Cheating _____ Electronic/Tech. Violation _____ Minor Stealing _____ Out of Assigned Area Other: _____ _____ _____	_____ Defiance _____ Disruption _____ Disrespect to adult _____ Disrespect to Peer _____ Inappropriate Language _____ Lying _____ Cheating _____ Electronic/Tech. Violation _____ Minor Stealing _____ Out of Assigned Area Other: _____ _____ _____	_____ Defiance _____ Major Disruption _____ Disrespect _____ Unacceptable Language _____ Major Physical Contact _____ Inappropriate Display of Affection _____ Physical Altercation _____ Property Damage _____ Lying _____ Cheating _____ Electronic/Tech. Violation _____ Stealing _____ Out of Assigned Area Other: _____
Description of Incident:	Description of Incident:	Description of Incident:
1st Minor Problem Behavior Possible Motivation	2nd Minor Problem Behavior Possible Motivation	Major Problem Behavior Possible Motivation
Obtain: _____ Avoid: _____ _____ Peer Attention _____ Peer Attention _____ Adult Attention _____ Adult Attention _____ Item/Activity _____ Item/Activity _____ Unknown Other: _____	Obtain: _____ Avoid: _____ _____ Peer Attention _____ Peer Attention _____ Adult Attention _____ Adult Attention _____ Item/Activity _____ Item/Activity _____ Unknown Other: _____	Obtain: _____ Avoid: _____ _____ Peer Attention _____ Peer Attention _____ Adult Attention _____ Adult Attention _____ Item/Activity _____ Item/Activity _____ Unknown Other: _____

1 st Minor Problem Behavior – Others Involved:	2 nd Minor Problem Behavior – Others Involved:	Major Problem Behavior – Others Involved:
☐ None ☐ Staff ☐ Peers ☐ Substitute ☐ Teacher ☐ Unknown Other:	☐ None ☐ Staff ☐ Peers ☐ Substitute ☐ Teacher ☐ Unknown Other:	☐ None ☐ Staff ☐ Peers ☐ Substitute ☐ Teacher ☐ Unknown Other:
Restraint/Seclusion:	Restraint/Seclusion:	Restraint/Seclusion:
☐ None ☐ Seclusion ☐ Restraint ☐ Restraint & Seclusion	☐ None ☐ Seclusion ☐ Restraint ☐ Restraint & Seclusion	☐ None ☐ Seclusion ☐ Restraint ☐ Restraint & Seclusion
Action Taken		
1 st Minor Problem Behavior Action Taken	2 nd Minor Problem Behavior Action Taken	Major Problem Behavior Action Taken
☐ Verbal Warning	☐ Parent Phone Call ☐ Teacher Conference with Student ☐ Immediate Appropriate Natural Consequences	☐ Behavioral Debriefing/Education ☐ Nonparticipation in Activities ☐ School Counselor Referral ☐ Compensation for Damages ☐ Afterschool Detention ☐ In-School Suspension ☐ Out of School Suspension
1 st Minor Problem Behavior Phone Call	2 nd Minor Problem Behavior Phone Call	Major Problem Behavior Phone Call
Date: _____ Time: _____ Phone #: _____ Contact: _____	Date: _____ Time: _____ Phone #: _____ Contact: _____	Date: _____ Time: _____ Phone #: _____ Contact: _____
Administrative Action		
☐ Consultation w/Student in Office	Met With:	
☐ Warning Issued	School Counselor Referral	Behavioral Debriefing/Education
☐ Compensation for Damages	Amount \$	Other:
☐ Nonparticipation in Activities	Date(s):	-
☐ Afterschool Detention	No. of Days:	Date(s):
☐ In-School Suspension	No. of Days:	Date(s):
☐ Out-of-School Suspension	No. of Days:	Date(s):
Other Action (Explain):		
Parent Notification by Administrator		
Date: _____ Time: _____ Phone #: _____ Contact: _____		

Administrator Signature: _____ Date: _____